

## **Outreach Volunteer Description 2023**

**ABOUT US:** The Bill Sorro Housing Program (BiSHoP) is a unique housing service center inspired by the life and work of Bill Sorro. Bill was a human rights advocate, trade unionist, community organizer, and native San Franciscan. BiSHoP provides housing services such as housing application assistance, tenant's rights counseling, and tenant advocacy for low to moderate income individuals. Our clients are immigrants, veterans, seniors, people with disabilities, LGBTQ+, and members of other marginalized communities.

## **Outreach Volunteer**

<u>Overview</u>: Volunteer will assist the Outreach Coordinator in implementing outreach strategies in order to promote BiSHoP services and available affordable housing opportunities to target populations.

Duties include, but are not limited to:

- Conducting literature drop-offs to local businesses and community partners
- Attending and representing BiSHoP at community events, meetings, rallies
- In partnership with Outreach Coordinator, creating outreach materials and maintaining social media accounts
- Assisting in housing workshops by signing people in, making copies, scanning of documents, directing people, setting up, cleaning up
- Assisting in creating promotional materials for YouTube and social media platforms
- Availability every Wednesday between the hours of 10am-2pm highly desired Additional Details:
  - Bilingual English-Spanish, English-Arabic, or bilingual English-Tagalog preferred, but not required. Language proficiency will be assessed as part of the interview process.
  - Good people skills are required

## Time Commitment: 10-15 hours per week

Interested? Please complete the Bishop Volunteer Application 2023 on our website!